



**ARUNDEL TOWN COUNCIL**

**RISK ASSESSMENT FOR TOWN QUAY – COAT OF ARMS**

**Assessor:** Town Hall Keeper

What are the hazards?	Who might be harmed and how?	Risk level	What are you already doing?	Is any further action necessary?	Action by who?	Action by when?	Done
Injury due to lack of maintenance i.e. splintered wood on the post mounting the Coat of Arms	Members of the public and Town Council Staff risk injury i.e. cuts, abrasions, splinters etc...	L	<ul style="list-style-type: none"><li>Regular monthly checks are carried out to ensure the mount is in good condition. Any defects are reported to the Town Hall immediately with prompt remedial action by either the Assistant Town Hall Keeper or Town Hall Keeper.</li></ul>	Signs of rotten wood, Coat of Arms needs taking away and sanding and treating with wood preserve and actual coat of arms needs painting			

Risk Level: H – high, M – medium, L – low.

**Date of Assessment:** Feb 2024

**Signed by Assessor:** Andrew Lark